

**NEWBURYPORT SCHOOL COMMITTEE**

**NEWBURYPORT, MASSACHUSETTS**

# **School Committee Business Meeting**

**Tuesday, September 5, 2023**

**6:30PM**

SC Packet Checklist: SC Business Meeting Agenda September 5, 2023  
SC Business Meeting Agenda Notes September 5, 2023  
New Staff Introductions  
Warrant Summary September 5, 2023  
SC Business Meeting Minutes August 21, 2023  
Middle School Overnight Field Trip  
SMART Goal Worksheet  
DRAFT School Committee SMART Goals 2023-2024  
School Choice/Exchange Student Summary  
Dual Enrollment Information

**Newburyport Public Schools**  
**Newburyport, MA**  
**School Committee Business Meeting**  
**Tuesday, September 5, 2023**

**6:30 PM, Senior/Community Center, 331 High Street, Newburyport, MA 01950**

*The Mission of the Newburyport Public Schools, the port where tradition and innovation converge, is to ensure each student achieves intellectual and personal excellence and is equipped for life experiences through a system distinguished by students, staff, and community who: - practice kindness and perseverance - celebrate each unique individual - value creativity; experiential, rigorous educational opportunities; scholarly pursuits; and life-long learning - provide the nurturing environments for emotional, social, and physical growth - understand and embrace their role as global citizens.*

**Please note:** The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. The meeting will be televised locally live on Comcast Channel 9 & streamed via <https://ncmhub.org/share/channel-9/>.

**Business Meeting Agenda:**

1. Call to Order
2. Public Comment
3. New Staff Introductions
4. \*Consent Agenda (Warrants and 8/21/23 minutes) – *possible Vote*
5. \*Middle School Overnight Field Trip 2024 – *possible Vote*
6. \*Executive Session: *for the purpose of discussing possible contract negotiations and/or legal matters, and will reconvene in Open Session – Vote*

*RETURN TO OPEN SESSION*

7. \*Superintendent's 2022-2023 Evaluation Discussion – *possible Vote*
8. \*Superintendent Contract / Compensation – *possible Vote*
9. School Committee Goals – *1<sup>st</sup> draft*
10. Subcommittee Updates
  - a. Finance Subcommittee – Brian Callahan
  - b. Policy Subcommittee – Juliet Walker
  - c. Superintendent Evaluation – Bruce Menin
11. Superintendent's Report: *Strategic Plan Accomplishments, Hiring Update, Special Education Director Hiring Process, Opening Day, School Choice / Exchange Student Summary, and Dual Enrollment Information*
12. New Business

\*Possible Vote

**Adjournment**

\*\*The School Committee reserves the right to call **executive session**, as provided under Chapter 30A, Section 21(a)(2), of the General Laws to discuss strategy sessions in preparation for negotiations, collective bargaining and/or potential litigation.

**Newburyport School Committee  
Meeting Agenda Notes**

**Tuesday, September 5, 2023  
6:30PM @ Senior/Community Center, 331 High Street, Newburyport, MA 01950**

**AGENDA NOTES**

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. The meeting will be televised locally live on Comcast Channel 9 or stream via <https://ncmhub.org/share/channel-9/>.

**Business Meeting Agenda:**

3. New Staff Introductions: *Building principals Jamie Sokolowski, Tara Rossi, Nick Markos and Andy Wulf will introduce new teachers and administrators.*
4. \*Consent Agenda (Warrants and Minutes 8/21/2023) – possible Vote
5. \*Middle School Overnight Field Trip 2024 – possible Vote  
*Nock Middle School principal Nick Markos is seeking permission for a 3-day overnight field trip to Philadelphia and Ellis Island in May 2024 (attached). He will also provide a few highlights from last year's overnight field trip.*
6. \*Executive Session: *for the purpose of discussing possible contract negotiations and/or legal matters, and will reconvene in Open Session – Vote*

*RETURN TO OPEN SESSION*

7. \*Superintendent's 2022-2023 Evaluation Discussion – possible Vote – Vice Chair Sarah Hall
8. \*Superintendent's Contract / Compensation – possible Vote– Vice Chair Sarah Hall
9. School Committee Goals – 1<sup>st</sup> draft  
*The School Committee will review the SMART Goal Worksheet, along with the first draft of their 2023-2024 Smart Goals (attached).*
10. Subcommittee Updates
  - a. Finance Subcommittee – Brian Callahan
  - b. Policy Subcommittee – Juliet Walker
  - c. Superintendent Evaluation – Bruce Menin
11. Superintendent's Report: *Strategic Plan Accomplishments, Hiring Update, Special Education Director Hiring Process, Opening Day, School Choice / Exchange Student Summary (attached), and Dual Enrollment Information (attached)*
12. New Business

**FYI: Upcoming Dates:**

- ✓ **Teachers 1<sup>st</sup> Day:** Tuesday, September 5
- ✓ **Gr 1-12 Students Return:** Thursday, September 7
- ✓ **Pk-K Students Return:** Monday, September 11
- ✓ **Policy Subcommittee meeting:** Monday, September 11 @ 6:00PM
- ✓ **Early Release Day:** Friday, September 15
- ✓ **School Committee Business meeting:** Monday, September 18 @ 6:30pm

\*Possible Vote

## 2023 - 2024 NEW STAFF

SCHOOL	NAME	POSITION
Bresnahan	Mariah Newman	Special Ed
	Olivia Maimaron	Gr K
	Kristin Darling	Special Ed
	Whitney Hussein	Gr 1
	Emily Purcell	Gr 2
	Erin Gibson	Special Ed Team Coord.

SCHOOL	NAME	POSITION
Molin	Brooke Delahunty	Gr 5
	Krysta Padellaro	Gr 4
	Dawn Brandmark	Special Ed
	Risa Annicchiarico	Music

SCHOOL	NAME	POSITION
Nock	Olivia Cornell	World Lang
	Molly Foye	World Lang
	Melissa Merriman	Special Ed
	Ted Boretti	ELA

SCHOOL	NAME	POSITION
High School	Erin Woods	Math
	Chris Cain	Special Ed
	Melissa Potter	Counselor
	Tim Sidley	LT Sub
	Laura Collins	English
	Leonard Provost	History
	Jim Antonelli	Dean of Specialized Programs

**School**  
**Committee**  
**Warrant**

**WARRANT 8095 FY24**

**WARRANT 8096 FY23**

**A-Warrant FY24**

**September 5, 2023**

<b>Warrant 8096</b>	<b>\$ 298,984.10</b>
<b>Warrant 8095</b>	<b>\$ 60,632.45</b>
<b>A-Warrant</b>	<b>\$ 9,532.96</b>

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<b>TOTAL of Warrant</b>	<b>\$ 369,149.51</b>
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**NEWBURYPORT SCHOOL COMMITTEE BUSINESS MEETING**  
**Senior/Community Center, 331 High Street, Newburyport, MA 01950**  
**Monday, August 21, 2023**

**Present:** Mayor Sean Reardon, Juliet Walker, Bruce Menin, Brian Callahan, Steve Cole and Breanna Higgins

**Absent:** Sarah Hall

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

Mayor Sean Reardon called the School Committee Business meeting of the Newburyport School Committee to order at 6:32 PM. Roll call found all members present, except Sarah Hall. All those present stood for the Pledge of Allegiance.

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:**

**Warrants:**

**Motion:**

On a motion by Brian Callahan and seconded by Bruce Menin it was

**VOTED:** to approve, receive and forward to the City Auditor for payment the following Warrant:

Warrant 8093 FY24	\$874,067.93
Warrant 8094 FY23	<u>\$ 30,076.06</u>
	\$904,143.99

**Motion Passed**  
**Sarah Hall absent**

**Minutes:**

**Motion:**

On a motion by Bruce Menin and seconded by Brian Callahan it was

**VOTED:** to adopt the minutes of the August 7, 2023 School Committee Business meeting.

**Motion Passed**  
**Sarah Hall absent**

**PROPOSED EXPANSION NOCK TENNIS COURTS**

- Representatives for Friends of Newburyport Tennis provided a summary for a proposed Phase II tennis court renovation project at Nock Middle School. They are seeking approval to begin fundraising for this project which would include three additional tennis courts on unused field space at the Nock.

### **Motion:**

On a motion by Bruce Menin and seconded by Steve Cole it was

**VOTED:** that the School Committee vote in support of Friends of Newburyport Tennis to begin fundraising for tennis courts on the Nock school property.

### **Motion Passed**

**Sarah Hall absent**

## **SECURITY UPGRADES**

- Superintendent Sean Gallagher reviewed various security upgrades in progress and/or recently completed throughout the district. He also provided an update regarding several upgrades being done in each facility (i.e. lighting, fencing, elevator), as well as safety inspections and services completed over the summer.
- Juliet Walker suggested that a special projects page be added to the website as it would be useful to keep track of work being done in the district (i.e. gym roof, integrated arts space project etc).

## **IPAD PROGRAM UPDATE**

- Lisa Furlong, Director of Communications & Technology, stated that 400 iPads have been ordered and approximately 80 iPads still need to be picked up by students. Currently, there are only three on a waitlist. She also provided an update regarding the summer professional development workshops, the new ticketing system and the updated iPad Management information on the Technology page of the district's website.

## **SUBCOMMITTEE UPDATES:**

### **Finance Subcommittee:**

- Brian Callahan stated the committee met on Friday, August 18th, and primarily discussed Athletic fundraising, revising the fundraising permission form and using "forms" rather than a form to create an electronic database. It was suggested that the School Committee be given a monthly update on fundraising requests, as well as possibly having an online fundraising database and quarterly audits.
- Brian Callahan and Business Manager Phil Littlehale agreed that a warrant summary page can will be included in the packet, and a detailed warrant report will be available electronically for viewing and signatures.
- Juliet Walker would like to see a periodic summary of fundraising. In addition, she will send the fundraising policies to Brian (policies KCE and KHA).

### **Policy Subcommittee:**

- The next group of revised policies will be ready for a first reading by the School Committee at the September 5th meeting. The Policy Subcommittee will meet next on September 11th.
- Juliet Walker reviewed the proposed changes to policy BEDH – Public Comment at School Committee Meetings. (second reading). The last sentence in bullet three requires no changes. The last three words in bullet four need to be removed. Juliet stated that Sarah Hall will develop a statement to be read at the beginning of public comment.

**Motion:**

On a motion by Juliet Walker and seconded by Steve Cole it was proposed

**VOTED:** to adopt the new policy BEDH – Public Comment at School Committee Meetings as presented with revision to bullet #4 (remove the last words, “*or contains obscenities*”).

**Motion Passed**

Sarah Hall absent

**Superintendent Evaluation Subcommittee:**

- Bruce Menin reported the evaluations have been submitted and are completed. Bruce will meet with Assistant Superintendent LisaMarie Ippolito to tabulate the comments and ratings in preparation of the next meeting on September 5th.

**SUPERINTENDENT’S REPORT:**

- Superintendent Sean Gallagher shared information regarding the upcoming 3-day Leadership Retreat and New Teacher Mentoring program, as well as staff professional development and various student programs that took place over the summer.
- The custodian and maintenance departments have worked all summer preparing the school buildings and grounds for the new school year, and the Superintendent thanked them for their efforts and hard work.
- He invited the School Committee to the opening day assembly for staff at 8 a.m. in the Nock auditorium on September 5th. The keynote speaker will be Rick Wormeli, nationally board certified teacher, presenter and well-known author.
- The Superintendent will provide a hiring update at the September 5th meeting.

**NEW BUSINESS:**

- Mayor Sean Reardon announced that Mr. Haviland, Newburyport representative for the Whittier School Committee, submitted his resignation letter.

**ADJOURNMENT:**

**Motion:**

On a motion by Steve Cole and seconded by Brian Callahan it was

**VOTED:** to adjourn the Business meeting of the Newburyport School Committee at 7:23 PM.

**Motion Passed**

Sarah Hall absent



# MIDDLE SCHOOL OVERNIGHT FIELD TRIP - MAY 2023



## Philadelphia and Ellis Island

**Program Length:**

3 Days

**Program Dates:**

May 23-25, 2023 (Private Group)

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# Day by Day Itinerary

## **Tuesday, May 23:**

This morning, depart by private motor coach from Nock Middle School to Philadelphia. Arrive in Philadelphia, stretch your legs, and get ready to run up the "Rocky Stairs" at the Philadelphia Museum of Art and take in the vast views of the city from the top! This afternoon take an orientation walking tour of Old City, and chose to visit one of Philadelphia's museums - including The Franklin Institute, a leading science and technology museum, the Mutter Museum, America's first medical museum, or The Eastern State Penitentiary, which was once the most famous prison in the world. Tonight, attend a Philadelphia Phillies game!

## **Wednesday, May 24:**

This morning, take an in-depth guided tour of Independence Hall, an UNESCO World Heritage Site, and the birthplace of the Declaration of Independence and the signing of the U.S. Constitution. Take some time to walk Independence Mall, considered "America's Most Historic Square Mile" and visit the Liberty Bell Center, to see the 2,080 pound Liberty Bell, which was rung to announce the Declaration of Independence. Later, enjoy lunch at The Reading Terminal Market, and try a famous Philly Cheesesteak, or chose from one of the many restaurants and cafes in this historic landmark. After lunch, visit the The National Constitution Center to learn the story of the Constitution from Revolutionary times to the present through more than 100 interactive, multimedia exhibits, film, photographs, text, and artifacts. Later, continue on a walking tour of some of Philadelphia's most iconic sites, including Franklin Court, The Bank of the United States, Washington Square Park, Christ Church, Betsy Ross House, Elfreth's Alley and the Love Statue. Tonight, attend a dinner and dance party!

*\*Students and their teachers will be divided into smaller groups during the tours of Independence Hall and The National Constitution Center.*

## **Thursday, May 25:**

This morning, depart Philadelphia for New Jersey, and catch the ferry at Liberty State Park to Liberty Island. Take some time to explore Liberty Island and capture the perfect photo of the Statue of Liberty. Later, return to your motor coach for your trip home to Newburyport.

# What's Included:

- Private Round Trip Motor Coach from Newburyport to Philadelphia
- Teacher-Leader Chaperones (10-1 student to teacher ratio)
- School Nurse and Assistant Nurse
- Full Time Professional Program Directors in Philadelphia
- Hotel Night Security
- Triple/Quad Student Room Accommodations
- Metro Pass to Phillies Game
- Day 1 - Dinner
- Day 2 - Breakfast and Dinner
- Day 3 - Breakfast and Lunch
- Entrance to all Attractions and Activities
- All Tips and Gratuities
- 24-Hour Support
- All Taxes and Fees

# SCHOOL COMMITTEE SMART GOALS 2023-2024

**COMMUNICATION:** *Improve communication & transparency with all stakeholders*

- SMART Goal: Send SC newsletters to District families twice per month, including link to agenda & packet (pilot: October-December)

**BUDGET:** *Move forward with the Strategic Plan in a fiscally responsible way*

- SMART Goal: Hold budget workshops at each school (October)

**POLICY:** *Maintain policies to support the District*

- SMART Goal: Complete the policy audit (by June 2024)

**SPECIAL EDUCATION:** *Provide programs & staff to meet the needs of as many students as possible*

**STUDENT ACHIEVEMENT:** *Monitor student progress and opportunities*

“Anyone who has ever made a resolution discovers that the strength of their determination fades with time. The important thing is not that your resolve never wavers, but that you don’t get down on yourself when it does and throw in the towel”

Daisaku Ikeda



# SMART GOAL WORKSHEET

**S**

**SPECIFIC**

What outcome would you like?

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**M**

**MEASURABLE**

How will you know when you’ve reached it?

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**A**

**ATTAINABLE**

On a scale of 1-10, how confident do you feel that you’ll do it?

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**R**

**RELEVANT**

How meaningful is this goal to you on a scale of 1-10?

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**T**

**TIMED**

When do you intend to reach your chosen end point?

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# SCHOOL CHOICE SUMMARY

## 2023 - 2024

GRADE	# APPLICANTS APPLIED / ACCEPTED	# WITHDREW APPLICATION	# ENROLLMENTS ANTICIPATED
1	9	2	7
2	2	1	1
3	3	2	1
6	7	3	4
7	7	3	4
8	4	1	3
9	18	3	15
10	5	1	4
11	6	1	5
<b>TOTAL:</b>	<b>61</b>	<b>17</b>	<b>44</b>

### International Exchange Students 2023-2024

**10** students accepted

5 = full year

4 = Semester 1 only

1 = Semester 2 only

#### Countries Represented

Norway = 1

Italy = 3

Germany = 2

Brazil = 3

Spain = 1

**NEWBURYPORT HIGH SCHOOL**  
**DUAL ENROLLMENT STATISTICS**  
**2022 - 2023**

Here are the Dual Enrollment Statistics for the 2022-2023 school year:

- 110 Students Participated -(Grades 9-12)

*Schools Included:* Northern Essex Community College  
Middlesex Community College  
Salem State University  
Endicott College  
Southern New Hampshire University  
Nichols College

- Transferable credit is only granted to seniors, once they graduate.

We had 25 seniors graduate with transferable credit  
predominantly from Northern Essex Community College

- 1 senior received an Associate's degree:

Ryan Rothberg - from Northern Essex Community College